



unrwa
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UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA



Updated/ Vacancy Announcement

Deputy, Chief Field Health Programme Grade L10 (For internal Staff members only)

Deadline for Applications	26 June 2018
Contract Type & Duration	Fixed-term appointment of 3 years including 1 year probation period, with the possibility of further extension, subject to the availability of funds, satisfactory performance and continuing need.
Vacancy Announcement Number	01-06-2018
Duty Station & Department	Gaza Field Office – Health Programme

UNRWA encourages applications from qualified women and welcomes applications from qualified candidates with disabilities.

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for professionals like you.

UNRWA's human development goals

UNRWA is funded almost entirely by voluntary contributions from UN member states, regional bodies, business foundations and individual contributions. UNRWA has identified four human development goals as the focus of the Agency's operations in committing to fostering human development of Palestine refugees by helping them to: lead long and healthy lives, acquire knowledge and skills, achieve decent standards of living and enjoy human rights to the fullest possible extent.

How can you make a difference?

You will be joining a team of around staff in the Gaza Field Office working to foster the human development of some 1.3 million registered Palestine refugees. Working in this position in Health Programme will give you an excellent opportunity to manage and supervise a lot of important health issues and services provided to the Palestine refugees in Gaza. There are 22 Primary health care centers provide the basic essential services with the family health team approach which provides comprehensive and holistic care to the clients.

The sub-programme of hospitalization is one of the main important areas of the scope of work in this position in order to ensure availability of such important services to the most needed clients with very efficient and effective way.

In accordance with Agency policy and procedures, the ideal candidate:

- Advises and assists the Chief Field Health Programme on all matters related to the development and implementation of the health programme in the Field to which assigned;
- Is responsible for coordination of functions and activities of all Division Heads and for the day-to-day administration of the Field Health Programme;
- Is directly responsible for the implementation, supervision and evaluation of the Medical Care Services in the Field including: general clinic services, medical supply operations, dental care, laboratory services, hospital and other referral services; Physical rehabilitation and radiology services as applicable,
- Plans and directs in-service training for all staff assigned to the Medical Care Services Division;
- Maintains good working relations with concerned officials in governmental, non-governmental and subsidized or contracted health institutions for co-ordination of services and activities;
- Performs such other duties as may be assigned which includes acting for the Chief, Field Health Programme letter's absence.

Conditions of service

Monthly basic salary \$3,035.30 and monthly dependency allowance up to \$123.25 Other benefits include:

- ✓ Contract Duration: Three years including 1 year probation period.
- ✓ Employment for this post might be either on full-time or part-time basis based on the needs. Announcing this modality does not mean that it would definitely be used. It would rather give the Agency the flexibility to use both full time and part time contracts based on the work needs and the personal circumstances or preferences of the staff member.
- ✓ Leave: 36 days of annual leave for staff attending UNRWA duty stations with six-day working week. 30 days of annual leave for staff attending UNRWA duty stations with five-day working week.
- ✓ Pension: Provident Fund contribution
- ✓ Other conditions of service and benefits may apply

To qualify for this position, you will need:

- Education**
- A university degree in medicine from a recognized university including an internship of at least twelve-month duration;
 - An advanced degree in public health;
 - A License to practice medicine in the country of duty station;

Work experience At least eight years' working experience in a public health administration of which three years should have been in a supervisory health position preferably with UNRWA.

Language(s) Excellent command of spoken and written Arabic and English.

Personal & Professional Competencies

- Promotes and maintains a conducive team environment. Very good supervisory skills;
- Acts in accordance with the profession's ethics and values; respects and promotes individual and cultural differences;
- Demonstrated ability to organize and implement training programmes and to develop staff, transfer knowledge and take imitative;
- Ability to work under pressure and make sound judgements;

- Good ability in public health administration including maintaining good relations with staff, officials and the community;
- Excellent communication, interpersonal, negotiation and listening skills; ability to present data and information in a clear and constructive way;

Additional information

- Is required to travel frequently within the Field during the performance of required duties;
- A driving license valid in the country of duty station

For guidance on how to prepare for competency-based interviews:

<https://careers.un.org/lbw/home.aspx?viewtype=AYI>

Who we are

For over 65 years, the United Nations Relief and Works Agency for Palestine (UNRWA) has been working on the ground in five fields of operations in Jordan, Lebanon, Syria, West Bank and the Gaza Strip providing direct assistance and protection for some 5 million Palestine refugees in the Middle East. UNRWA is mandated by the UN General Assembly to provide this assistance and its mission is to help Palestine refugees achieve their full potential in human development until there is a just and lasting solution for their plight. UNRWA restores safety, dignity and hope to millions who have been uprooted by conflict with services encompassing education, health care, relief and social services, camp infrastructure and improvement, microfinance and emergency assistance.

For more details on UNRWA, please visit: www.unrwa.org

How to apply

To start the application process, applicants are required to register at [pshttp://jobs.unrwa.ps](http://jobs.unrwa.ps) by creating a personal profile and completing UNRWA Personal History Form. Only applications received through <http://jobs.unrwa.ps> will be considered. Due to the large number of applications received for UNRWA vacancies, only applicants short-listed for interview will be contacted. **Please ensure that the e-mail address that you will indicate in your Personal History Profile is accurate, candidates shortlisted for test or interview will only be contacted by e-mail or SMS. No follow up phone calls will be made.**

The United Nations does not charge fees at any stage of the recruitment process. The United Nations does not concern itself with information related to bank accounts.

General information

UNRWA encourages applications from qualified women and welcomes applications from qualified candidates with disabilities. UNRWA is a United Nations organization whose staff are expected to uphold the highest standards of integrity, neutrality and impartiality. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. UNRWA staff are expected to uphold these values at all times, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking work environment.

As an Area post, preference will be given to local candidates already based in the duty station of the post.

The Agency reserves the right not to make an appointment, to make an appointment at a lower grade, or to make an appointment with a modified job description

Date of issue: 24 June 2018