



UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA

Do you have the dedication, skills, knowledge and experience to help us improve the life of Palestine refugees? The United Nations Relief and Works Agency offers challenging opportunities for professionals interested working in a results-driven and diverse environment. If you are then we would like to hear from you.

UNRWA is the United Nations agency responsible for the protection, care and human development of a population of some 4.6 million Palestine refugees living in the Gaza Strip, the West Bank, Jordan, Lebanon, and the Syrian Arab Republic. The Agency is committed to assisting Palestine refugees in maintaining a decent standard of living, acquiring appropriate knowledge and skills, enjoying the fullest possible extent of human rights, and leading a long and healthy life. UNRWA is by far the largest UN operation in the Middle East with over 29,000 staff. Most of the staff members are refugees themselves, working directly to benefit their communities – as teachers, doctors, nurse or social workers.

***Technical Instructor
(Emergency Nursing)***

Location	Gaza Field
Type of Appointment	Fixed Term
Deadline for Application	24 January 2017
Vacancy Announcement Number	04-01-2017
Grade	10-12
Department/Division	Education Programme (KYTC)

MAIN RESPONSIBILITIES

In accordance with Agency policy and procedures, the ideal candidate:

- Organizes and develops the subject of specialization;
- Ensures the proper implementation of the subject syllabus and the evaluation of it's effectiveness under the direction of the supervisors concerned;
- Coordinates the teaching of the subject with subjects taught by other instructors;
- Maintains records and controls different supplies of the section and ensures proper utilization of the facilities and equipment;
- Participates in co-curricular activities in the Centre and in different summer courses when required;
- Participates with other staff members in maintaining order and discipline in the Center;
- Performs such other duties as may be assigned.

PERSONAL & PROFESSIONAL COMPETENCIES

Technical Instructor “C” Grade 10

- A university degree in Nursing or any related subject.
- No experience.

The staff member is subject to termination from the Agency’s service after three years from E.O.D if s/he fails to produce an evidence of having completed a training course of one year duration, qualifying him/her for Technical Instructor “B”.

Technical Instructor “B” Grade 11

- A university degree in Nursing, **plus** successful completion of a special professional teacher in-service training course of at least one year duration **OR**

- Advanced university degree in a subject relevant to his/her field of specialization or in education or psychology **OR**
- A university degree requiring at least five years of study with major specialization in the field of subject taught.
- Two years of satisfactory teaching experience as Technical Instructor "C" for a university degree of four years duration.
- No experience is required for advanced degree holders.
- No experience is required for holders of a university degree of five years duration.

The staff member is subject to termination from the Agency's service after three years from E.O.D if s/he fails to produce an evidence of having completed a training course of one year duration, qualifying him/her for Technical Instructor "A".

Technical Instructor "A" Grade 12

- A university degree of four years of study with major specialization in Nursing, **plus** successful completion of a special professional teacher in-service training course of at least one year duration **OR**
- Advanced university degree in a subject relevant to his/her field of specialization or in education or psychology;
- Two years of satisfactory teaching experience as Technical Instructor "B".
- Good command of spoken and written English and Arabic.
- Ability to take initiative and maintain cordial relationship with all concerned.
- Strong communication skills.
- It is desirable to have the Ph.D. in the field of subject taught or in education or psychology.

CONDITIONS OF SERVICE

- Basic Salary: the monthly basic salary depends on the grading level and varies on the entry on duty from \$924.50 to \$1,127.80; and monthly dependency allowance up to \$123.25.
- Contract Duration: Three years including 1 year probation period.
- Pension: Provident Fund contribution
- Other conditions of service and benefits may apply.

EQUIVALENCY

When the minimum requirements are not fully met, the Director of UNRWA Operations, Gaza, may exceptionally substitute part of the unmet requirements with a combination of relevant academic qualifications, additional professional training and progressive relevant work experience.

N.B: Work experience alone or formal qualifications with no relevant work experience are not considered an acceptable combination.

ASSESSMENT METHOD

Qualified candidates will be required to undergo tests and a competency based interview. To learn more about positive and negative indicators of professional behaviours within the UN competencies, you may review the [UN Competency Development – A Practical Guide](#)

GENERAL INFORMATION

UNRWA is a United Nations organization whose staff are expected to uphold the highest standards of integrity, neutrality and impartiality. This includes respect for human rights, for diversity, and for non-violent means of dealing with all kinds of conflict. UNRWA staff are expected to uphold these values at all times, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking working environment.

الأونروا هي منظمة تابعة للأمم المتحدة، وهي منظمة تفترض من موظفيها الالتزام بأعلى معايير الاستقامة والحياد والنزاهة. ويشمل ذلك احترام مبادئ حقوق الإنسان واحترام التنوع وتبني الوسائل غير العنيفة في حل كافة أشكال النزاعات. المتوقع من موظفي الأونروا أن يقوموا بدعم هذه القيم في كافة الأوقات، سواء في أماكن العمل أم خارجه. إن أولئك الأشخاص الذين يتمتعون بالالتزام الكامل وغير المشروط بهذه القيم هم فقط الذين ينبغي أن يتقدموا بطلباتهم للعمل لدى الأونروا. الأونروا هي بيئة عمل يمنع فيها التدخين

UNRWA encourages applications from qualified and experienced women. It is Agency policy to give full consideration to disabled candidates whose disability does not militate against the effective performance of the duties of the post. Where there are two or more equally qualified candidates, selection preference will normally be given to internal candidates, Palestine Refugees and candidates of the under-represented gender. With their prior agreement, candidates who are approved as suitable for appointment but are not the selected candidate for this vacancy, will be placed on the Agency's roster of pre-approved candidates for a period of up to one year, and may be considered for future vacancies in the same position. The Agency

maintains the discretion to fill future vacancies for this position from the roster without re-advertising the vacancy.

HOW TO APPLY

If you have got the skills and experience required above, and want to make an active and lasting contribution to improving the lives of Palestine refugees, then register on <http://jobs.unrwa.ps> by creating a personal profile and completing the UNRWA Personal History Form. Only applications received through this website will be considered. Please note that UNRWA only accepts degrees from accredited educational institutions. Candidates may also be invited to take a technical exam in order further evaluate their qualifications for the post. *Due to a high volume of applications received, only short-listed applicants will be contacted.* The United Nations does not charge a fee at any stage of the recruitment process. The United Nations does not concern itself with information on bank accounts.

As an Area post, preference will be given to local candidates already based in the duty station of the post.

10 January 2017